



**केन्द्रीय पाट एवं समवर्गीय रेशा बीज अनुसंधान केंद्र**  
CENTRAL SEED RESEARCH STATION FOR JUTE & ALLIED FIBRES  
**भा कृ अनु प- केन्द्रीय पाट एवं समवर्गीय रेशा अनुसंधान संस्थान**  
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES



पोस्ट- बुदबुद, बर्दवान, पश्चिम बंगाल- 713403

P.O. Bud Bud, DIST. BURDWAN, W.B., PIN. 713 403

[Phone. 0343-2512255, Fax. 0343-2512255] (ई-मेल: csrsjaf.budbud@gmail.com)

Bids are invited for the following tender:

Sl.No.	Tender Notice No.	Details		
1.	CSRSJAF/KVK/01/2025-26	Leasing out of 20 Nos. Ponds of KVK Burdwan & CSRSJAF Bud Bud (area 80,037 m <sup>2</sup> approx)	Last date of dropping of tender is 20.05.2025 till 03.00pm	Date of opening of tender is 21.05.2025 at 02.00pm

For which detailed information is available and can be downloaded from CRIJAF website : <http://www.crijaf.icar.gov.in> , KVK website : <http://www.kvkcrijaf.org.in> & from KVK/CSRSJAF Bud Bud, Burdwan office.

-Sd-

Incharge CSRSJAF Bud Bud



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(Tender Notice No.CSRSJAF/KVK/01/2025-26)

**INVITATION TO TENDER FOR LEASING OUT OF 20 NOS. PONDS FOR FISH CULTIVATION  
AT CSRSJAF, BUD BUD and KVK Campus**

**Note:** The envelope containing the tender as well as all subsequent communication should be addressed to the following address and submitted to the **In-Charge CSRSJAF Bud Bud, Purba Bardhaman.**

**Sub:** Leasing out of 13 Nos Ponds at CSRSJAF Bud Bud (Details attached as Annexure 1) and leasing out 07 nos. Ponds at KVK Burdwan (Details attached as Annexure 2), P.O- Bud Bud, Dist- PurbaBardhaman, Pin-713403, West Bengal

**GENERAL INSTRUCTION TO THE BIDDERS**

The Director, ICAR-Central Research Institute for Jute & Allied Fibres, Barrackpore invites you to tender to bid for the leasing out of 20 Nos of Ponds for fish cultivation under CSRSJAF and KVK Burdwan. The conditions governing leasing out of the Ponds are mentioned below. Interested parties who intend to participate may submit their tender bids/rates to the **Incharge, CSRSJAF Bud Bud** on the prescribed tender form attached.

1. **Earnest Money Deposit (EMD): Rs. 40,000/- (Rupees Twenty one thousand only)** in the form of Demand Draft drawn in favour of **"ICAR UNIT-CRIJAF" payable at Kolkata** in a sealed envelope super-scribed as **"EMD fee for leasing out of 20 Nos Ponds of CSRSJAF & KVK Burdwan"** on or before last date & time of submission of bids addressed to: **"The In-charge CSRSJAF Bud Bud"**. In the absence of EMD, the tender will not be accepted. In no means, cheque will be accepted in this regard. **THE TENDER MAY NOT BE CONSIDERED IF THE EARNEST MONEY IS NOT SENT ALONG WITH TENDER.** No request for transfer of any previous deposit of earnest money will be entertained.

Or

The Earnest Money may also be deposited through online mode. Bidder are required to visit [www.crijaf.icar.gov.in](http://www.crijaf.icar.gov.in) and deposit the EMD through online payment gateway link available at top right hand corner of the Institute's website homepage. Scanned copy (.pdf) of the deposition slip should be sent in that case.

2. The tender documents are available with the **Incharge, CSRSJAF, P.O-Bud Bud, Dist- Purba Bardhaman, Pin- 713403, West Bengal** and **Sr. Scientist & Head, KVK Burdwan office** as well as **ICAR-CRIJAF website** [www.crijaf.icar.gov.in](http://www.crijaf.icar.gov.in) and [www.kvkcrijaf.org.in](http://www.kvkcrijaf.org.in)

3. **Preparation of Tender:** The schedule-I of the tender form should be submitted intact.

4. **Signing of tender:** If complete information is not given in the tender form or if the particulars and date (if any) asked in the tender are not filled then the tender is liable to be rejected.

5. **Latest Hour for receipt of Tender:** Tender may be submitted/sent by Speed Post/Courier/By hand for dropping in the tender Box, so as to reach **CSRSJAF Bud Bud, P.O- Bud Bud, Dist- Purba Bardhaman, Pin-713403 West Bengal** on or before **20.05.2025 upto 03.00 pm**. Authority will not be responsible for any postal problem for late submission of the tender. **Last date of Submission of tender is 20.05.25 at 03.00pm and opening date of tender bids is 21.05.25 at 02.00pm at CSRSJAF Bud Bud, P.O-Bud Bud, Dist- Purba Bardhaman, West Bengal, Pin-713403.**

6. **Opening of Tender:** You are at liberty to be present or may authorize a representative to be present while opening of the tender at the time and date specified in the schedule. The name and address of the representative who would be attending at the time of opening of the tender on your behalf should be indicated in your tender, please also state the name and address of your permanent representative if any.

7. **Price:** The minimum lease value for 20 Nos Ponds is **Rs. 8,00,000/- (Rupees Eight lakh) only for two years . (Rs. 6,00,000/- + Rs. 2,00,000/-) Both set of ponds have to be quoted as per Annexure 1 & Annexure 2 separately.**

8. **Lease/Contract period:** For two years.

9. **Terms of Leasing:** To the successful highest bidder, after submission of full bid value to the ICAR-CRIJAF bank account and after realization of the amount the successful highest bidder will be allowed for cultivation of fish only after signing a MOU on Non-Judicial stamp paper of Rs. 100/- . The full tender amount should be deposited within 15 days from the date of award of the order. In the event of non-submission of full tender value earnest money shall be forfeited.

10. **Security Deposit:** **The lessee/tenderer shall have to pay to the owner of the ponds @ 10 % of contract value as a security deposit.** The Security Deposit shall earn no interest whatsoever. The ICAR-CRIJAF(CSRSJAF Bud Bud / KVK Bud Bud) shall refund the said deposit after deducting applicable/ pending dues if any upon completion of the leased period and only upon the Leaseholder vacating the leased Ponds.

11. **Right to acceptance:** The institute in its absolute right may accept the highest or any tender and reserves to itself the right of accepting/rejecting the whole tender.

12. **Arbitration:** Decision of the Director, ICAR-CRIJAF, Barrackpore will be final for any aspect of the contract and binding to all parties. Disputes arising if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CRIJAF. The Decision of the arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration and Constitution Act, 1996.

13. **Inspection:** Ponds will be available for inspection from **29.04.2025 to 20.05.2025 in between 11.00 AM to 03.00PM after reporting to Incharge CSRSJAF Bud Bud, P.O-Bud Bud, Dist- Purba Bardhaman, West Bengal, Pin-713403 or Sr. Scientist & Head KVK Burdwan** on any working days. No counter conditions or relaxations requested by the tenderer/lessee will be accepted.

14. The lessee/tenderer will discharge all his legal obligations in respect of the workers/ supervisors to be employed/ deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of laws in force that are applicable to them from time to time, viz. obligations under Contract Labour (Regulation & Abolition) Act 1970, workmen's Compensation Act, 1943, EPF, ESI & MP Act 1947 etc. The lessee/Contractor shall indemnify and keep indemnified the **Incharge, CSRSJAF and Head KVK Burdwan** from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Director, CRIJAF Barrackpore shall be final and binding on the lessee/tenderer. The authority will not be responsible for any kind of mishap/accident/untoward incident involving the pond or the workers engaged by the lessee.

15. **Minimum lease value of CSRSJAF Ponds as per Annexure is 1 is Rs. 6,00,000/- and minimum lease value of KVK Burdwan ponds as per Annexure 2 is Rs. 2,00,000/- Both set of ponds have to be quoted. Combined highest bidder will be provided the lease of the 20 nos. ponds.**

15. The following documents/ vouchers (self attested photo copy) are required to be enclosed with the tenders form which are the part of the tender's documents:-

- a. Voter ID
- b. Aadhar Card
- c. Address proof (Electricity bill/pass port/ration card)
- d. Pan card
- e. Bank details/Bank Mandate Form

-Sd-

In Charge, CSRSJAF Bud Bud/Sr. Scientist & Head KVK Burdwan  
On behalf of Director, ICAR, CRIJAF Barrackpore

**(Above conditions are acceptable to us)**

Name of Tenderer/Lessee:

Signature of the tenderer/Lessee:

Address of the tenderer/Lessee:

**CONDITIONS GOVERNING FOR LEASING OUT OF PONDS AT KVK, BURDWAN AND  
CSRSJAF BUDBUD(Tender Notice No. CSRSJAF/KVK/01/2025-26)**

- 1) The permission will be given for breeding & rearing of fishes and to sell out the produce. The pond cannot be used by the Agency/Contractor/lessee for any other objectives other than fishing. If any point of time it is found that the pond is being used for any other purpose the authority/owner shall be free to cancel the agreement and the deposit amount shall be forfeited.
- 2) During the period of contract, breeding and protection of fish from diseases shall be the sole responsibility of the contractor/lessee. All these and incidental expenses will be required to be borne by the contractor/lessee. The vegetation in and around the pond should be removed by the contractor/lessee at a regular interval without affecting the environment and surroundings of CSRSJAF Bud Bud. The contractor/lessee will have to bear the expenditure for purchase of fish seed, feeding material, cost of cleaning of ponds, harvesting, security etc.
- 3) The water of the ponds should be kept clean by the contractor/lessee and if due to any reason fishes in the ponds get perished or become ill or die due to any unforeseen reason, authority will not be responsible for any such happenings/damage. In such cases the bidder/contractor/lessee has to clean the pond at his own cost and thereafter has to breed new fishes at his own cost.
- 4) The identity of the personnel to be engaged for fish culture at the ponds must be intimated to Incharge CSRSJAF and Head KVK Burdwan along with details well in advance for the security reason. No Sub-contracting of this work will be permitted. If at any given point of time it is observed or brought to the notice of the CSRSJAF/KVK that the ponds are sub-contracted by the contractor/lessee, the agreement will be liable to be cancelled and the security deposit amount shall be forfeited.
- 5) While implementing the rights of fishing, directions given by any Officer/Officials of the ICAR-CRIJAF/CSRSJAF/KVK should be strictly followed.
- 6) If the water level of the ponds is reduced, due to any reason whatsoever no compensation or extension of time limit will be entertained. Average depth of water should be maintained.
- 7) No obstruction to be made for the use of Pond's water in the interest of CSRSJAF/KVK. It is open to the CSRSJAF/KVK to use the water of the ponds as and when necessitated for irrigation, and other purposes.
- 8) The greenery, trees etc. in and around the pond area should not be cut/ trimmed without the permission from the In-charge CSRSJAF and Head KVK Burdwan.
- 9) The contractor/lessee has to make necessary arrangements for guarding the fishes; CSRSJAF/KVK will not be held responsible for any type of theft of fishes.
- 10) It is also open for the campus dwellers/officials to take bath in the pond, if required.
- 11) ICAR-CRIJAF/In-charge CSRSJAF/KVK Burdwan owns and possess the ponds and all the surrounding areas as such, if any modifications/constructions are required to be done, the same will be executed for which the CSRSJAF/KVK Burdwan has liberty to use any area near to the pond/beside the pond.
- 12) There should be no damages to the property/crops/water etc. of the firm, if so occurred, damages will have to be compensated by the contractor/lessee appropriately.

13) For any night time operation related to fishing within the campus area, prior permission has to be obtained from the In-charge CSRSJAF and Sr. Scientist & Head KVK Burdwan. The details of the personnel and movement of the personnel deployed, to be kept informed by the contractor/lessee to Incharge CSRSJAF and Head KVK Burdwan.

14) The Institute will have its rights on any by products coming out from the pond and the benefit will be taken by the CSRSJAF/KVK itself.

15) The tenderer/ bidder/lessee has to prevent the growth of water hyacinth, weed, invasive plants/other detrimental vegetation and any pollution of the water by the fish or any other form of aquatic life.

16) The contractor/bidders/lessee has the sole responsibility to take care of their staff/workers for any injury whether it is Normal/Fatal sustained by their worker/Fisherman etc.

17) The Institute has the right to terminate the contract/lease at any given time without assigning any reason. Any dispute arising out of above mentioned conditions, the decision of the Director, ICAR-CRIJAF will be final and binding.

18) Due to any breach of the aforesaid conditions the contract will be automatically treated as cancelled with immediate effect and the contractor/lessee will not have any right to claim for the investments made and loss incurred.

**19) Minimum lease value of CSRSJAF Ponds as per Annexure is 1 is Rs. 6,00,000/- and minimum lease value of KVK Burdwan ponds as per Annexure 2 is Rs. 2,00,000/-. Both set of ponds have to be quoted. Combined highest bidder will be provided the lease of the 20 nos. ponds.**

**(Above conditions are acceptable to us)**

Name of Tenderer/Lessee:

Signature of the tenderer/Lessee:

Address of the tenderer/Lessee:

**Price offer form for leasing out of 20 Nos Ponds at CSRSJAF Burdwan and KVK Burdwan,  
P.O- Bud Bud, Dist- PurbaBardhaman, West Bengal, Pin-713403 for a period of 02 years  
(Tender Notice No. .CSRSJAF/KVK/01/2025-26)**

1. Last date of submission of Tender: 20.05.2025 till 03.00 P.M (1500 Hrs)
2. Name of tenderer/Lessee: \_\_\_\_\_
3. Contact No.(Mobile): \_\_\_\_\_
4. Email (If any): \_\_\_\_\_
5. Bank details \_\_\_\_\_  
\_\_\_\_\_
6. Address of Tenderer/Lessee \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- a) EMD Demand draft no. & Amount \_\_\_\_\_
- b) Offer price for leasing of 20 Ponds \_\_\_\_\_  
(In words & figures)  
(Minimum offer price is  
Rs. 2 lakhs + Rs. 6 Lakhs= Rs. 8 Lakhs)  
(Amount for Annexure 1 + Amount for Annexure 2)  
(Tender Notice No. .CSRSJAF/KVK/01/2025-26)

Signature of Tenderer/Lessee

**Please enclose:**

1. Aadhar Card, Voter ID, PAN card, Bank details, Address proof (self attested photo copy)
2. All DDs in original/Copy of online payment challan

Details of Ponds under CSRSJAF Bud Bud:- (Min quote price- Rs. 6.0 Lakhs)

Sl.No.	Tank number	Location	Measurement		Total Price quoted
			Length (m)	Breadth (m)	
01.	Tank No. 01	A2 Block	130	83	
02.	Tank No. 02	A2 Block	53	48	
03.	Tank No. 03	A2 Block	85	52	
04.	Tank No. 04	B1-B2 Block	81	71	
05.	Tank No. 05	B14 Canal side	91	51	
06.	Tank No. 06	B14 Canal side	41	40	
07.	Tank No. 07	B14 Canal side	100	59	
08.	Tank No. 08	B8 Block	89	48	
09.	Tank No. 09	B11 Block	58	48	
10.	Tank No. 10	B10 Block	81	78	
11.	Tank No. 11	B8 Block	122	62	
12.	Tank No. 12	B16 Block	111	89	
13.	Tank No. 13	C Block	66	61	

## Annexure 2

Details of Ponds under KVK Burdwan:- (Min quote price- Rs. 2.0 Lakhs)

Sl. No	Tank number	Location	Measurement		Total Price quoted
			Length (m)	Breadth (m)	
01.	Tank No. 01	East side boundary adjacent to ammunition road	47	20	
02.	Tank No. 02	Adjacent to goat unit and vermicompost unit	35	82	
03.	Tank No. 03	Sonajhuri tree on the dike of the pond	45	28	
04.	Tank No. 04	Adjacent to coconut and arecanut field	25	29	
05.	Tank No. 05	KVK road side pond	19	53	
06.	Tank No. 06	Near to medical plant unit and poultry unit	16	35	
07.	Tank No. 07	Adjacent to main entrance gate	58	37	

Dated:

Signature of Tenderer/Lessee